

May 2018

## Bursary Programme Overview

As a leading organisation within the horse racing industry and a champion of women's advancement in the workplace, Women in Racing has provided support through a Bursary Programme since 2014 to further the professional growth and development of our membership.

Women in Racing Bursary awards are available for up to £2,000 and will be considered on a case-by-case basis. All paid members of Women in Racing are eligible to apply by completing an online application form.

Example award requests:

- Career development within horse racing such as training, courses and qualifications
- Attendance at an industry event or conference
- Funding for an industry business start up
- Funding to support a marketing campaign or website development for an existing industry business
- Equipment to support a particular career development goal, such as specialist tack for a jockey or access to a software package for a specific project

Information about the application process and bursary procedure can be found on [www.womeninracing.co.uk](http://www.womeninracing.co.uk)

Funds for the Bursary are supported through annual fundraising efforts by the Women in Racing Committee and membership.

# **Bursary Terms and Conditions**

## **1. Eligibility**

All paid members of Women in Racing are eligible to submit an application for a Bursary Award. Members can only be granted one award per two calendar years.

## **2. Amount Awarded**

Bursary Awards can be granted for up to a maximum of £2000. It is at the discretion of the Bursary Judging Panel if the total or part total applied for is granted to the successful applicants.

## **3. Application**

Applicants will need to produce a short presentation or document to demonstrate how you will use the Bursary Award and how it will support your career or business development.

Suggestions for awards include but are not limited to:

- Career development within horse racing such as training, courses and qualifications
- Costs to attend an industry event or conference
- Funding for a business start up
- Funding to support a marketing campaign or website development for an existing business
- Equipment to support a particular career development goal, such as specialist tack for a jockey or access to a software package for a specific project

## **4. Presentations should include:**

- Overview of the purpose of the award, how the award will support your career or business growth and development.
- An outline of all costs associated with your application including any quotes and estimates and the amount of contribution you expect to make personally to those costs, along with any other funds you expect to receive.

- Submissions should be sent via the online form on the Bursary page of the website, where it is possible to upload your presentation in Microsoft Word or PDF format. Alternatively please email your submission to [bursary@womeninracing.co.uk](mailto:bursary@womeninracing.co.uk)

## **5. Award Procedure**

All eligible applications will be considered by the Bursary Judging Panel (consisting of 3 present members of Women in Racing, who are appointed annually by the Women in Racing Committee). The Bursary Judging Panel will make recommendations of awards to be approved by the Women in Racing Committee. Applications will be considered all year round, but awards will not be made retrospectively.

It is recommended that applications are submitted well in advance of any planned expenditure.

The Award will be paid directly to the successful applicant inline with their planned expenditure.

## **6. Responsibilities for the Successful Applicant**

Reporting:

Each Bursary Award recipient will be required to report back to the Women in Racing Committee on your application, the results following the investment and your experience. This will include providing photographs and contributing to an article and/or case study for the website during the life of the award activity.

Publicity:

Each Bursary Award recipient agrees that your name, likeness, photographs supplied by you and details of how you are using the award can be used for publicity purposes to promote the work of Women in Racing and the Bursary Award.

Financial Information:

Each Bursary Award recipient will provide the Women in Racing Committee with relevant evidence of the costs incurred in relation to their application and award before any Bursary Award can be paid.

Tax:

Any tax or reporting necessary from receipt of a Bursary Award funds are the sole responsibility of the Bursary Award recipient.